

GPRA Interview Data Entry - Provider Connect


Logging in

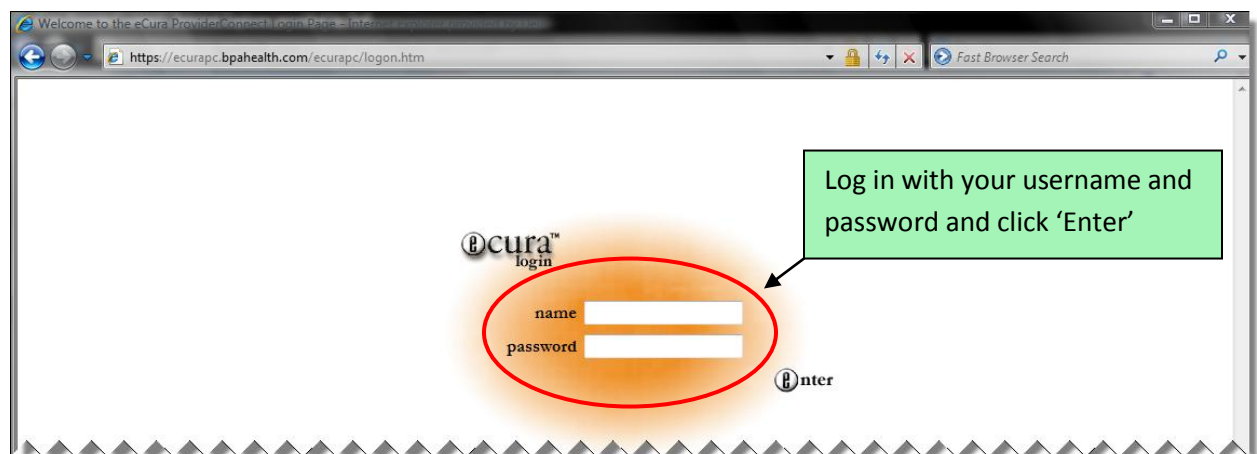
Start by entering the web address <https://ecurapc.bpahealth.com> in the address field of Internet Explorer.

Click on [ENTER](#) to log in to ProviderConnect

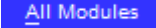


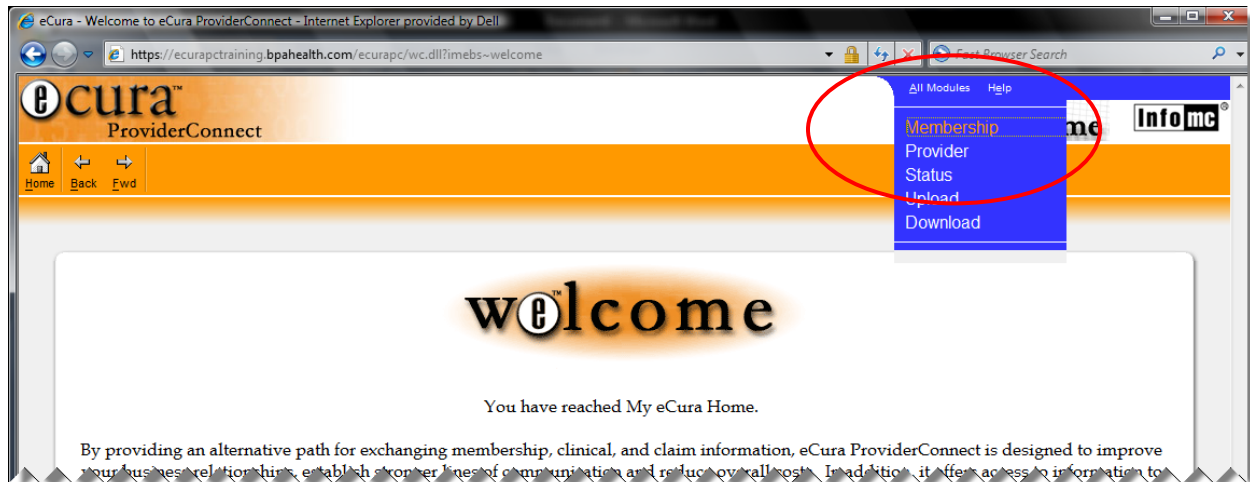
Enter your 'name' and 'password' that has been provided by BPA.

Click on the  nter button to log in.




Member Search

Once logged on you will come to the 'Welcome' screen. From the  menu, choose 'Membership' to search for the client you are entering GPRA data for.



From the 'Member Search' screen, enter information on the client you are searching for. BPA recommends that you search by the BPA Client ID Number using the 'ID' field.



Click on the  button to find your client.

Member Search All members Enter Search Criteria


| | | | |
|----------------|--|-------------|--------|
| Last Name | | SS# | |
| First Name | | Reference# | |
| Middle Initial | | External ID | |
| Birth Date | | Race | |
| Sex | | Language | |
| | | ID | 569934 |

☐ Search Alias Information

Please note: In order to facilitate a quick and accurate member search, please enter your data by logically grouped search criteria, such as:

- Last Name, Birth Date, and Sex
- Full Patient ID
- Full Reference Number
- Full Social Security Number
- Full First Name, Date of Birth, and Sex
- Partial Social Security Number, Last Name and Sex
- Partial Reference Number, Last Name and Sex

From the search results, click on the client name to enter the client record.

| Member Name | Birth date | Reference # | Sex | Race | |
|---|-------------|--------------|-------------|-------------|--|
| External ID | Language | Religion | SS# | ID | |
|  Client, BPA | 08/10/1980 | 201000075635 | M | Unspecified | |
| | Unspecified | Unspecified | 000-00-0000 | 569934 | |

Entering a new event



From the 'Member Summary' screen, click on **Modules** and choose 'Clinical Event'

eCura - Member Summary - Internet Explorer provided by Dell

https://ecurapctraining.bpahealth.com/ecurapc/wc.dll?imebs~Patient_Details~569934

eCura™ ProviderConnect

Home Modules Back Fwd

Membership Info mc

Member: [Client, BPA](#)

Member Search

- Insurance
- PCP
- Dependent
- Employer
- Member Alias
- Add Claim
- Clinical Event**
- Claim Status

Personal Information

[BPA](#)
[Client](#)

08/10/1980
Male
000-00-0000
Unspecified
Unspecified
Unspecified
Unspecified

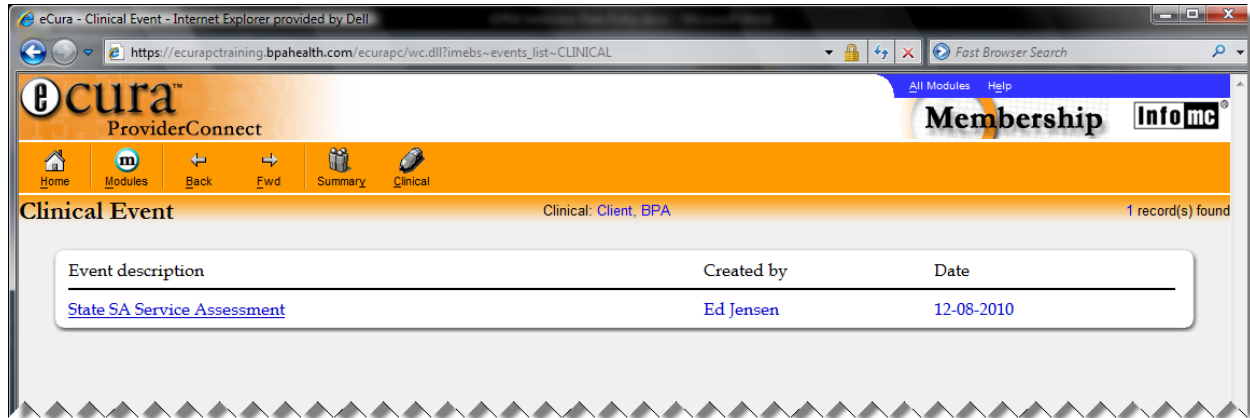
Language
Religion
Ethnicity

Reference# 201000075635
External ID
System ID
ID 569934

Demographic Information


Address 321 Second St
City Boise
County
State ID
Zip Code 83706
Home Phone 208-555-5555
Work Phone
Other Phone
Pregnant
School/Grade

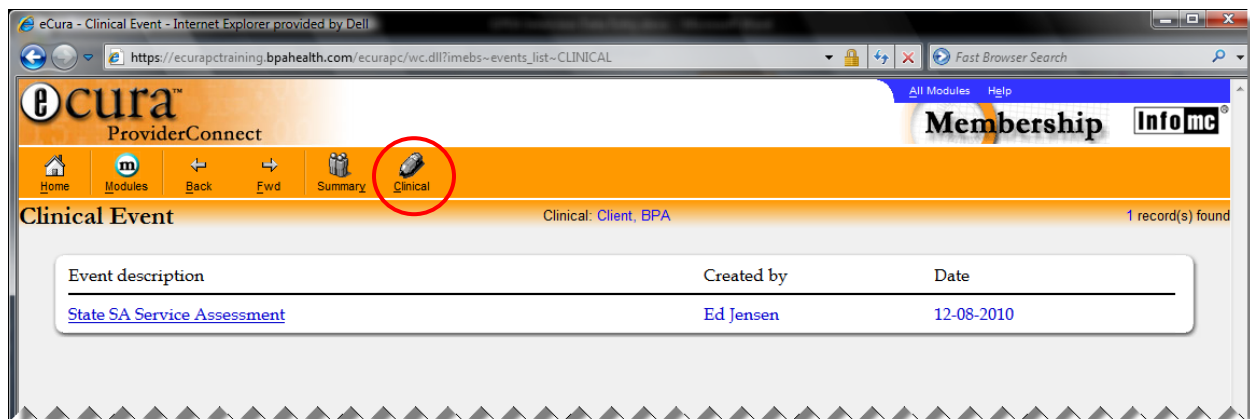
The Clinical Event Screen shows existing events and who they were entered by.



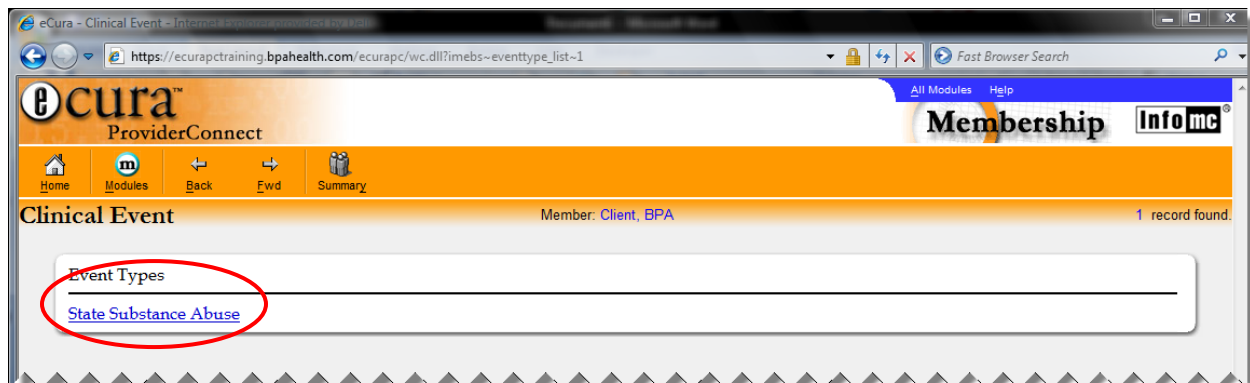
From the Clinical Event list, you can view, print and edit existing events.



Click on the  button to add a new event.



Choose the Event Type [State Substance Abuse](#)



From the Event List, choose the event that you want to enter:

- [GPRA Intake Interview \(ATR III\)](#)
- [GPRA 6 Month Follow-Up Interview \(ATR III\)](#)
- [GPRA Discharge Interview \(ATR III\)](#)

The screenshot shows the eCura ProviderConnect interface. The top navigation bar includes 'Home', 'Modules', 'Back', 'Fwd', and 'Summary'. The main header displays 'eCura™ ProviderConnect' and 'Membership Info mc'. The page title is 'Clinical Event' with a sub-header 'Member: Client, BPA' and a note '4 records found'. The event list contains the following items:

- State SA Service Assessment
- GPRA Intake Interview (ATR-III)
- GPRA 6 Month Follow-Up Interview (ATR III)
- GPRA Discharge Interview (ATR III)


The last three items are circled in red.

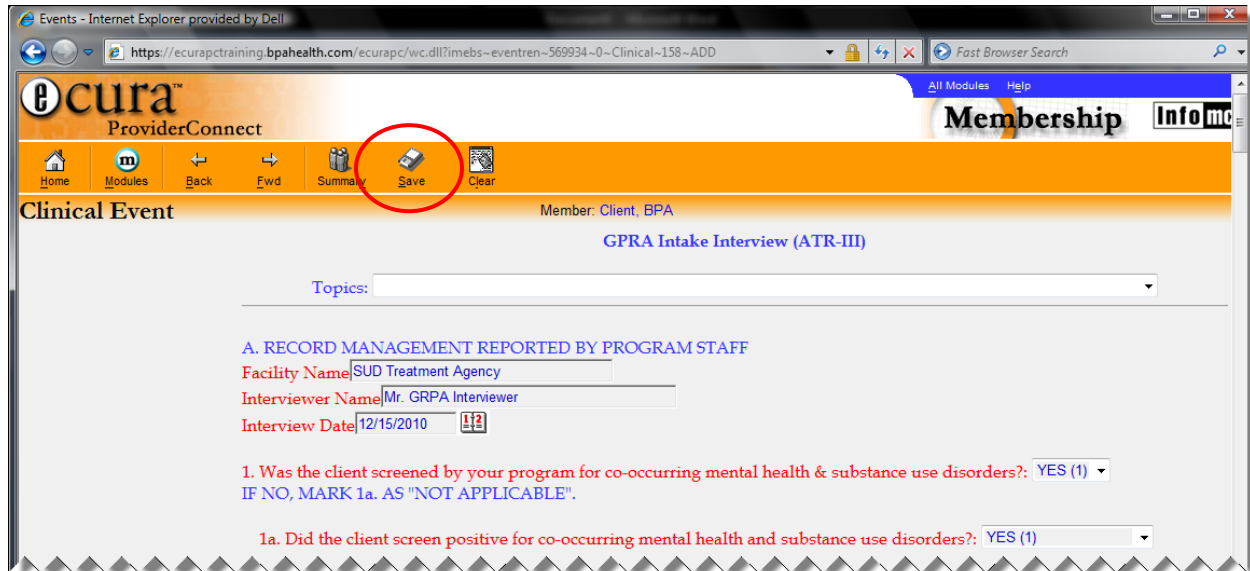
Enter data into the GPRA Event (all fields must be complete in order to submit GPRA to BPA)

The screenshot shows the eCura ProviderConnect interface for the 'GPRA Intake Interview (ATR-III)' event. The top navigation bar includes 'Home', 'Modules', 'Back', 'Fwd', 'Summary', 'Save', and 'Clear'. The main header displays 'eCura™ ProviderConnect' and 'Membership Info mc'. The page title is 'Clinical Event' with a sub-header 'Member: Client, BPA' and the event name 'GPRA Intake Interview (ATR-III)'. The form includes the following sections:

- Topics:** A dropdown menu.
- A. RECORD MANAGEMENT REPORTED BY PROGRAM STAFF**
 - Facility Name:
 - Interviewer Name:
 - Interview Date:
- 1. Was the client screened by your program for co-occurring mental health & substance use disorders?:**
IF NO, MARK 1a. AS "NOT APPLICABLE".
- 1a. Did the client screen positive for co-occurring mental health and substance use disorders?:**
- A. RECORD MANAGEMENT - PLANNED SERVICES REPORTED BY PROGRAM STAFF**

Identify the services you plan to provide too the client during the client's course of treatment / recovery. Answer Yes or No for each one.
- Modality**
 - 1. Case Management:

Once the GPRA Event is complete, click on  to submit to BPA



Events - Internet Explorer provided by Dell

https://ecurapctraining.bpahealth.com/ecurapc/wc.dll?imebs~eventren~569934~0~Clinical~158~ADD

ecura™ ProviderConnect

Membership Information

Home Modules Back Fwd Summary **Save** Clear

Clinical Event

Member: Client, BPA

GPRA Intake Interview (ATR-III)

Topics:

A. RECORD MANAGEMENT REPORTED BY PROGRAM STAFF

Facility Name SUD Treatment Agency

Interviewer Name Mr. GRPA Interviewer

Interview Date 12/15/2010

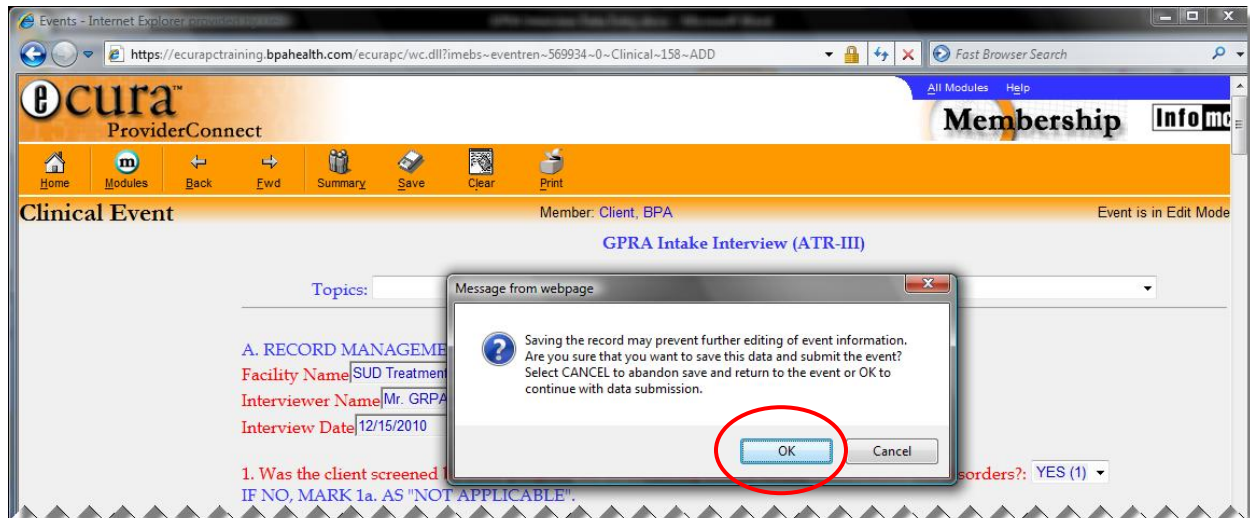
1. Was the client screened by your program for co-occurring mental health & substance use disorders?: YES (1)

IF NO, MARK 1a. AS "NOT APPLICABLE".

1a. Did the client screen positive for co-occurring mental health and substance use disorders?: YES (1)

A message asking if you are sure that you want to save this data and submit the event will appear.

Click 



Events - Internet Explorer provided by Dell

https://ecurapctraining.bpahealth.com/ecurapc/wc.dll?imebs~eventren~569934~0~Clinical~158~ADD

ecura™ ProviderConnect

Membership Information

Home Modules Back Fwd Summary Save Clear Print

Clinical Event

Member: Client, BPA

Event is in Edit Mode

GPRA Intake Interview (ATR-III)

Topics:

A. RECORD MANAGEMENT REPORTED BY PROGRAM STAFF

Facility Name SUD Treatment Agency

Interviewer Name Mr. GRPA Interviewer

Interview Date 12/15/2010

1. Was the client screened by your program for co-occurring mental health & substance use disorders?: YES (1)

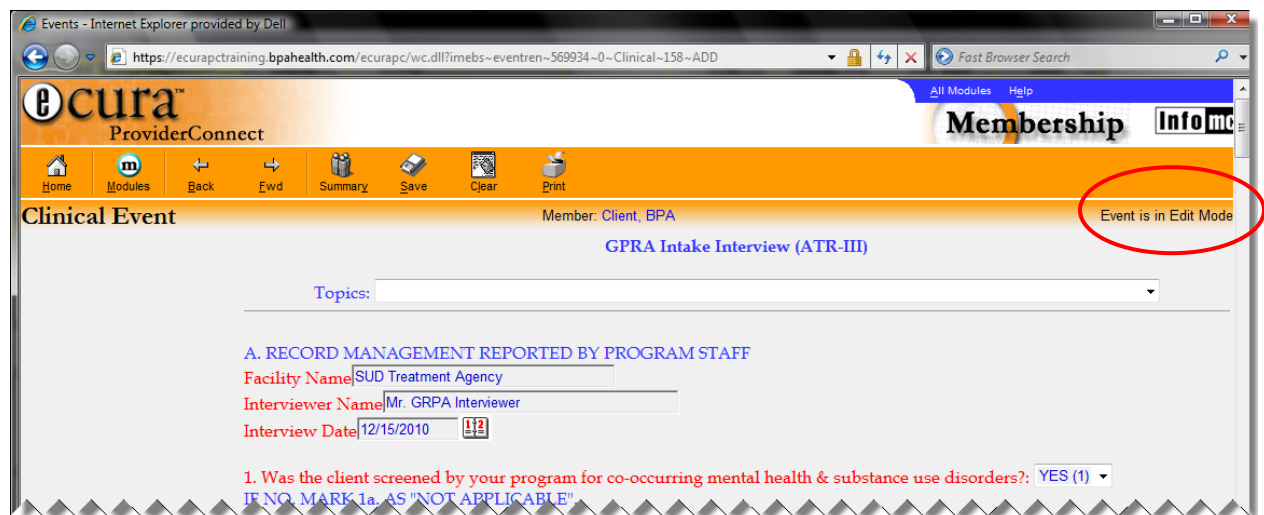
IF NO, MARK 1a. AS "NOT APPLICABLE".

Message from webpage

Saving the record may prevent further editing of event information. Are you sure that you want to save this data and submit the event? Select CANCEL to abandon save and return to the event or OK to continue with data submission.

OK Cancel

Completed Event will then be shown in 'Edit Mode'

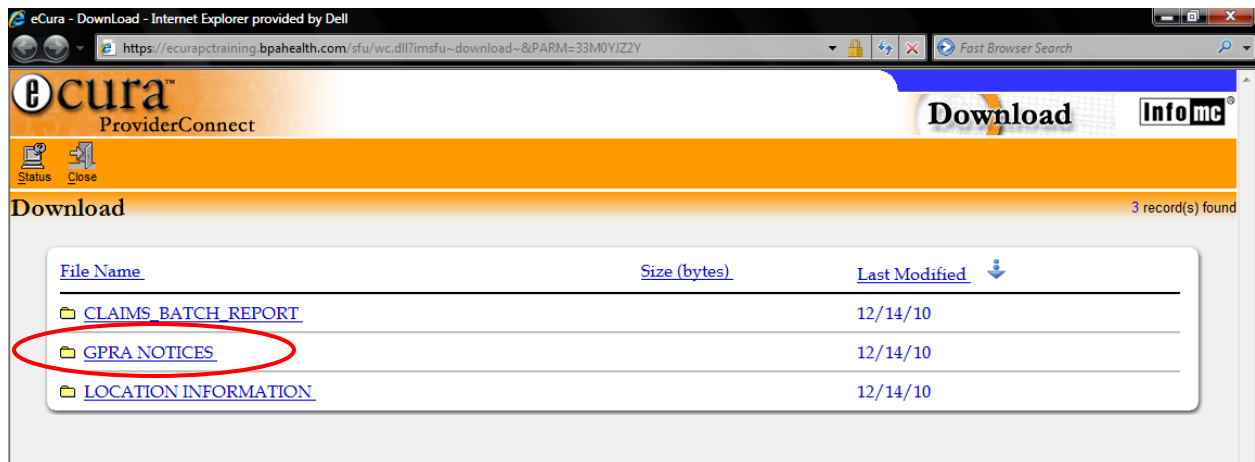


Retrieving GPRA Acceptance/Rejection Notices

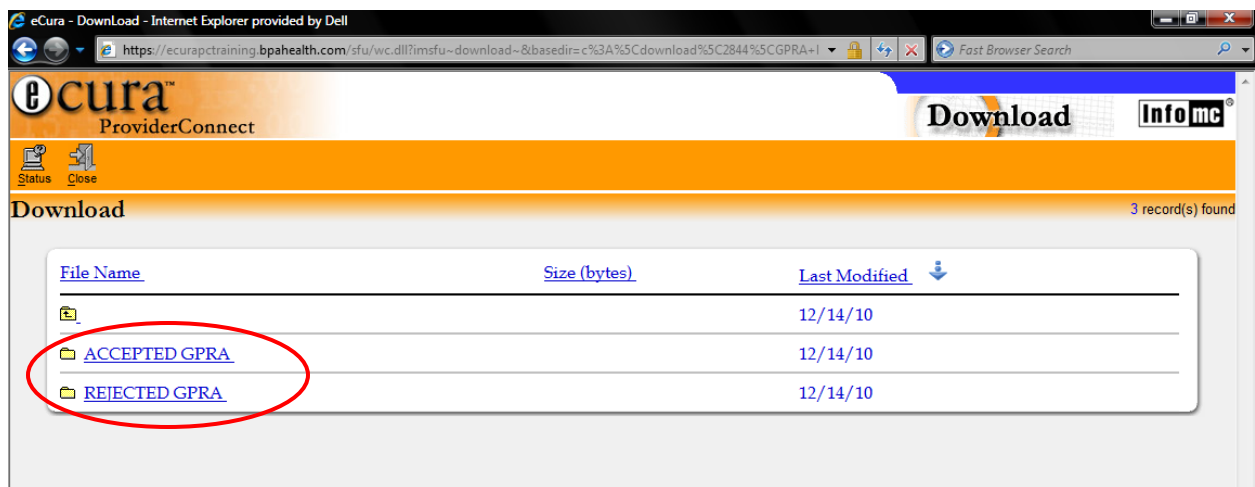
From anywhere on the site, open the [All Modules](#) menu and choose 'Download'



The Download Module will contain a folder for GPRA Notices. Click on the folder **GPRA NOTICES** to open



The **GPRA NOTICES** folder will contain folders for **ACCEPTED GPRA** and **REJECTED GPRA**



The **ACCEPTED GPRA** folder will contain notices of provider submitted GPRA Interviews that have been accepted:



GPRA Intake Interview Submission
ACCEPTED

12/7/2010

Dear Provider:

Thank you for the submission of the GPRA Intake Interview for the client listed below. It has been validated and accepted by our system. We have identified the timelines for the next GPRA Submissions for this client. Please keep this for your records to identify the next submission needed.

GPRA's submitted and accepted within the required timelines will be processed for payment.

Notification will be posted to you remittance advice. Claims related to accepted GPRA's will be processed by the claims department within the normal 30 day time frame from date of receipt.

Please do not edit or change this event now that it has been accepted. Doing so could result in a rejection of this submission and delay payment.

Should you have any questions, please feel free to contact the Client Services Center at 800-922-3406.

Sincerely,

Business Psychology Associates

Client Name: GPRA TEST **Client ID:** 55698

GPRA Intake Interview Date: 12/6/2010

GPRA 6 Month Follow-up Status Interview Timelines:

| | | |
|----------------------------------|---------------------------|--------------------------------|
| Earliest Submission Date: | Submission Due On: | Latest Submission Date: |
| 5/6/2010 | 6/6/2010 | 8/6/2010 |

Note: Accepted GPRA notice includes timeline for 6 Month Follow-Up GPRA

The **REJECTED GPRA** folder will contain notices of provider submitted GPRA Interviews that have been rejected:



GPRA Intake Interview Submission
REJECTED

12/7/2010

Dear Provider:

Thank you for your recent submission of the GPRA Intake Interview for the client listed below. We are unable to process this submission due to the following data collection errors.

Please edit and correct the errors listed below. Only GPRA's submitted and accepted within the required timeline will be processed for payment.

Should you have any questions, please feel free to contact the Client Services Center at 800-922-3406.

Sincerely,

Business Psychology Associates

Client Name: GPRA TEST **Client ID:** 55698

GPRA Intake Interview Date: 12/6/2010

| Section # | GPRA Question | Data Submitted | Reason Rejected |
|-----------|---|---------------------|---|
| B2.c1 | Route of Administration (Heroin) | NOT APPLICABLE (-1) | N/A not valid selection if Number of Days of Use greater than 0. |
| C5 | [IF NOT MALE] Are you currently pregnant? | NO (0) | If Client is not Female in Demographics (A1) this must be "Not Applicable". |
| E4 | In the past 30 days, how many times have you committed a crime? | 12 | Amount too low - Amount must be greater than or equal to days of use in Illegal Drugs (B1.c). |

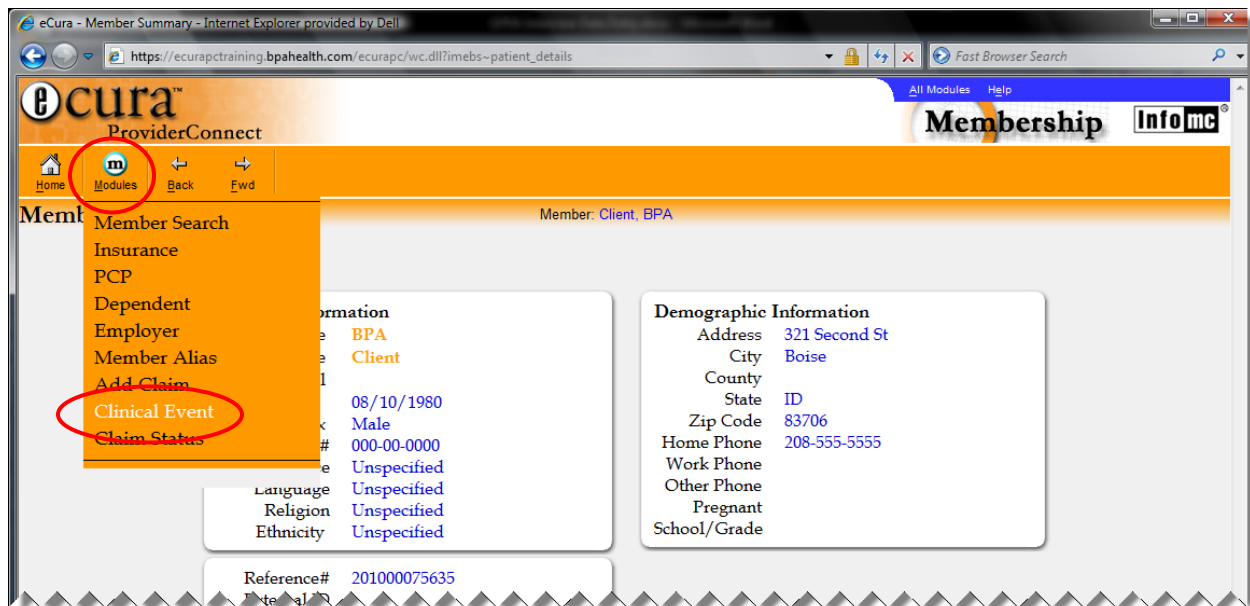
Note: Rejected GPRA notice will give detailed reasons for rejection.

Editing Events

GPRA submissions that receive a REJECTED GPRA notice will need to have the rejection details corrected.

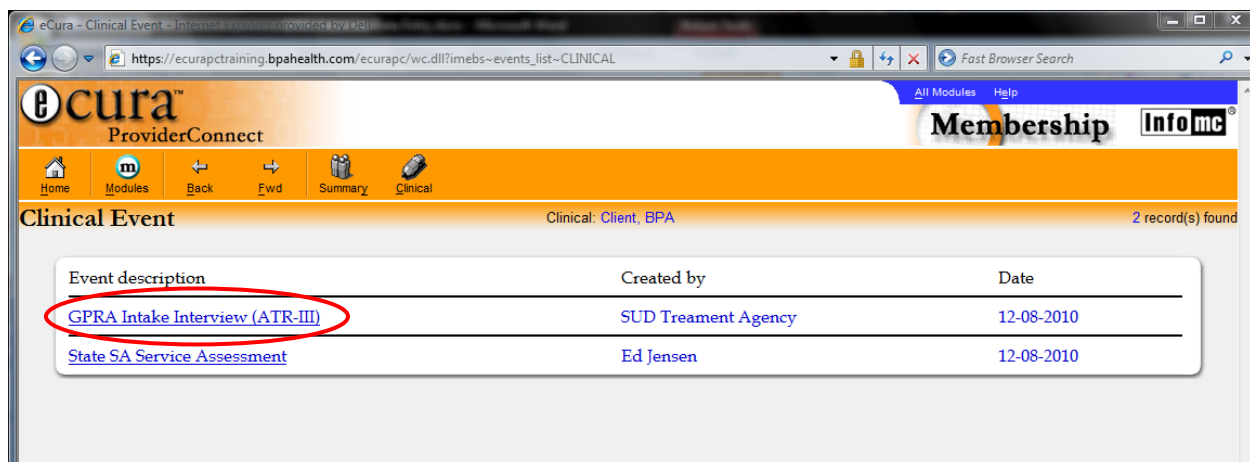


From the Member Summary screen, click on **Modules** and choose 'Clinical Event'



Clinical Event screen lists existing events.

Click on the event you wish to edit



- You can scroll through the event to find the question(s) that need corrected.
- You can also use the 'Topics' dropdown box to navigate through the GPRA questions.
- Locate the questions that need a correction and make the appropriate edits.



- Click **Save** to save the changes you have made.

Events - Internet Explorer provided by Dell

https://ecurapctraining.bpahealth.com/ecurapc/wc.dll?imebs~eventren~569934~747615~Clinical~158~EDIT

Fast Browser Search

ecura™
ProviderConnect

All Modules Help

Membership **Info**

Home Modules Back Fwd Summary **Save** Clear Print

Clinical Event Member: Client, BPA Event is in Edit Mode

GPRA Intake Interview (ATR-III)

Topics: Identify the services you plan to provide too the client during the client's course of treatment / recovery. Answer Yes or No for each one.

Identify the services you plan to provide too the client during the client's course of treatment / recovery. Answer Yes or No for each one.

Modality

1. Case Management

2. Outpatient

3. Intensive Outpatient

4. Recovery Support

5. Treatment Services

1. Assessment

2. Individual Counseling

3. Group Counseling

4. Family / Marriage Counseling

5. Education

Recovery Support Services

1. Family / Marital / Life Skills

2. Transportation

3. Drug / Alcohol Testing

4. Child Care

5. Staffed Safe & Sober Adult Housing

A. RECORD MANAGEMENT - DEMOGRAPHICS

1. What is your gender?

2. Are you Hispanic or Latino?

IF NO OR REFUSED, MARK ALL IN 2a. WITH "NOT APPLICABLE"

1. Case Management

*After you edit and save your event you will receive another notice telling you if your edited GPRA submission has been accepted or rejected.

If you receive an ACCEPTED GPRA notice you are finished with entry of the current GPRA Interview.

If you receive another REJECTED GPRA notice you will need to edit the event again until you receive notice that it has been accepted.

You are done!